

# COVID-19 response policy

**Pitt & Moore is committed to ensuring the health and safety of all of its partners, staff, clients, service providers and our respective whānau. Our priority is to ensure that we do everything we reasonably can to prevent those persons from being exposed to the risks of COVID-19.**

Accordingly, effective from 6 December 2021, we are implementing a new COVID-19 response policy which requires all of our staff, clients, and any visitors (including suppliers) to our offices to be fully vaccinated. All visitors to any of our offices will also need to comply with all other COVID-19 health and safety measures, including wearing masks.

In accordance with this policy, we are only able to have in person meetings with fully vaccinated clients. All clients will have to scan their My Vaccine Pass on arrival. If this is not possible, we ask you to advise us in advance and we will make alternative arrangements.

We will continue to review our policy as the situation develops.

**PITT & MOORE**  
LAWYERS AND NOTARIES PUBLIC